

**Village of Commercial Point
Committee of the Whole Minutes
August 15, 2016**

Mr. Sadler called the meeting to order. Fiscal Officer Hastings took roll call with the following members present: Mr. Sadler, Mr. Geiger, Mr. O'Neil and Mr. Townsend. Mr. Laxton and Ms. Evans were absent. Mayor Joiner, Solicitor Hess and Engineer Grosse were also in attendance.

Mr. Geiger made a motion, seconded by Mr. O'Neil to approve the May 16, 2016 Committee of the Whole Minutes. All members were in favor. The motion passed.

Solicitors Report: Solicitor Hess said when we signed the water infrastructure improvements with Westport homes on Chestnut Commons, the agreement drafted by their council required council to sign their signature to the agreement. He asked council, at their convenience to stop and sign the agreement with Fiscal Officer Hastings. He said the Mayor has already signed and they would like to get this out this week. Mr. Sadler asked who it is going to. Solicitor Hess said the water improvement ordinance that was passed in February 2016 with Westport Homes. He said it has already been passed by council with the exception of Ms. Evans who was absent. Mr. Sadler asked Solicitor Hess if this is the best practice. Fiscal Officer Hastings said it was an oversight on her part because normally just the Mayor and Village Administrator sign.

Mayors Report: Mayor Joiner said he is pleased that we are moving forward with Carmel Court in regards to the road repairs. He said we are getting quotes from vendors. He said the park is getting permanent lights for the flags and should be taken care of by the end of this week. He said the wellfields are moving along and we are obtaining quotes from local drillers.

Engineer's Report: No report

Additional Items:

- A. Lauren Bowen-Ohio Checkbook Presentation-Lauren Bowen introduced herself to the council. She said she and Fiscal Officer Hastings have had several conversations on the phone. She thought it is a good plan that we bring an idea to the village of possibly working with the states treasurer's office to help make the public records more readily accessible online. She said they have reached out to all local government entities about this and will have a one on one conversation urging them to have a partnership with them. The OhioCheckbook.com project has been rolled out at the state office. She said it was brought to their attention that improvements needed to be made in the way people can make public request from the government office. She said all of the state spending has been placed online. She said the reason she is here tonight is to see if there is an interest in her working with Fiscal Officer Hastings. Solicitor Hess said there seem like there is a wide range in how villages are agreeing to do it. He asked if it was a motion or resolution, etc. Ms. Bowen said it honestly is up to each entity how they go about adopting it. She said several villages have done motions, some have just had her work directly with the fiscal officer. She said it is up to each entity. She said with a resolution it does make it formal and in the meeting minutes. Mr. Sadler said he thinks we should draft a resolution on it and make it official. Ms. Bowen said they have sample resolutions available. She said she will send it to Solicitor Hess. Mr. Sadler asked if she taps into the software currently

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used. Ms. Bowen said yes, UAN houses public information. She said it is reports that she probably prints each month. She said this is all public information. She said they take the raw data and make confusing to read. Mr. Sadler asked if they can pick and choose the categories. Ms. Bowen said no, she said you can and we can adjust the page but the initial build out would include all of the funds the money is being spent out of. She said it is our platform and a tool for us to utilize in our village. She said it is just a partnership and a share of technology from the state to us. Mr. Sadler asked if the councils view would be different then the view of the public. Ms. Bowen said yes, a portion of the website is specific to council and employees. Mr. Sadler asked if they have access to all the metrics. Ms. Bowens said yes. Fiscal Officer Hastings asked what kind of updates could council do with her numbers. Ms. Bowen said council cannot make updates or changes to the numbers. She said the login exist for her to access UAN and make the changes. Mr. O'Neil asked if UAN has a memo line. Mr. Sadler said he is looking at Scioto Townships and they are showing memos. Mr. O'Neil said if our computer doesn't have it, it won't transfer. Fiscal Officer Hastings said she is not saying she doesn't have it but she doesn't use it. She said the Township could have coded it "trustee's salary" which hers is done like that. Mr. O'Neil asked if this was on the UAN system. Fiscal Officer Hastings said yes. Mr. O'Neil said that may transfer over. He said he doesn't mind someone calling and asking questions but if it is coded or lists what it is for, it could eliminate calls. Fiscal Officer Hastings said it is. Fiscal Officer Hastings said she is curious as to how many people will use it. She said the only ones that asked for reporting is council and maybe a couple citizens. Ms. Bowen said public use is not a factor into the state level in regards to adopting it. She said they think it should be a tool available to the public. She said in many communities' council prefer using this system vs UAN. Mr. O'Neil asked if the average person can run reports. Solicitor Hess said there is a vendor search which can state how much was spent. Ms. Bowen said yes. Mr. O'Neil asked how far back does it go into UAN. Ms. Bowen said usually UAN users can go back to 2013. Mr. O'Neil asked how long they keep it after they have it and does the state purge it. Ms. Bowen said the state does not purge the information as of now. Mr. O'Neil asked if there is any information the state can obtain from the UAN that could compromise the village. Ms. Bowen said because this is public information it is removed from hacking. Mr. O'Neil said he is asking about getting into the state website where state account numbers etc. is located. Ms. Bowen said no, that is why when we get the new system Fiscal Officer Hastings will have to access her UAN account. She said no one has access to that but Fiscal Officer Hastings. She said they will work together to only pull public information on UAN. Mr. O'Neil asked how up to date it is. Ms. Bowen said as up to date as you want it. Fiscal Officer Hastings asked if it shows revenues coming in or expenses? Ms. Bowen said just expenses. Mr. Sadler said he likes the idea of bringing it in as a resolution to vote it up or down. Ms. Bowen will send the language to Solicitor Hess. She said as soon as they receive the thumbs up or down she is happy to work with Fiscal Officer Hastings. Mr. O'Neil asked how quick can they have it ready. Ms. Bowen said after she and Fiscal Officer Hastings take the 15 min to work together they will run through the computer system. She will then call Fiscal Officer Hastings and review the format and once approved about 3-7 days.

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- B. DeMatio possible annexation-Solicitor Hess said we have been contacted by the property owner of a parcel who is interested in possibly annexing in. He said this is different because it is one property and he is interested in utility upgrades. He said Mr. DeMatio is in contact with Tom Hart of Westport Homes. Mr. Hart will present a pre-annexation at our next meeting. Mr. Hart wants council's feel and input on possible annexation. He said this is an expensive process and he understands you can't vote yet but wants to see if there are initial concerns. Mr. Sadler asked where the parcel is located. Fiscal Officer Hastings said the intersection of Commercial Point Road, Grove Run Road and West Scioto street. It is the large brick building on the southwest corner. She said she does know there are issues. We have water service available but waste water is not available at this time. She said if we move forward we need to document an agreement that once our service became available no matter who owned it, they would have to tap on. Mr. Geiger asked how much it would cost to run sewer lines. Solicitor Hess said we wouldn't be required to put in a sewer line but we would add language saying once it is available he would have to tie in. Mr. Sadler asked how close is the water. Utility Superintendent Thompson said the water is across the road and the closest sewer line is at the back of the east property line on Grove Run Rd. Mr. Sadler said it's not a vote but they are open to discussion. Mr. Sadler asked if running the water across the road would be the expense of the village. Utility Thompson said no, the homeowner. Mr. Townsend asked if anyone would be there to supervise if they do that. Utility Superintendent Thompson said yes.

Mr. Townsend motioned to adjourn, Mr. Sadler seconded. All in favor. Meeting adjourned.

David Sadler, President of Council

Wendy Hastings, Fiscal Officer

*Minutes provided by Paula Baldwin, Administrative Assistant