



**VILLAGE OF COMMERCIAL POINT
COUNCIL MEETING MINUTES
May 2, 2011**

Mayor Goldhardt called the meeting to order followed by the Pledge of Allegiance. Fiscal Officer Hastings took roll call with the following members present: Dr. Weaver, Ms. Hutchins, Mr. Kuzelka, Mr. Benedik, Ms. Gooden-Kinney and Mr. Cruz. Engineer Grosse and Solicitor Crites were also in attendance.

Mr. Kuzelka made a motion, seconded by Dr. Weaver to approve the April 11, 2011 Regular Council Meeting Minutes. All members of Council were in favor and the motion passed.

Ms. Hutchins made a motion, seconded by Ms. Gooden-Kinney to approve the April 18, 2011 Special Council Meeting Minutes. All members of Council were in favor and the motion passed.

Administrative Reports:

- A. Mayor's Report – See attached
- B. Village Engineer's Report – Nothing to report
- C. Village Solicitor's Report – Nothing to report
- D. Fiscal Officer's Report – Fiscal Officer Hastings gave the following report: General Fund - \$ 706,502.44; Street Construction Maint. - \$ 77,773.85; State Highway - \$ 6,783.62; Parks and Recreation - \$ 3,875.00; Permissive Motor Vehicle - \$ 9,366.90; Housing Developments - \$ 53,034.08; Fireflow - \$ 88.24; Water Operating - \$ 705,237.91; Sewer Operating - \$ 665,380.07; Garbage Operating - \$ 12,420.11.

Legislative Reports:

- A. Legislative Authority Reports
 - 1. Don Benedik – Nothing to report
 - 2. Vidal Cruz – Nothing to report
 - 3. Janet Hutchins – Nothing to report
 - 4. Kimberly Gooden-Kinney – Nothing to report
 - 5. Jim Kuzelka – Nothing to report
 - 6. Margie Weaver – Nothing to report

Citizens Comments – Ms. Vance of Assyrian Street questioned the Council on why they want to spend \$16,000 on signs. She also questioned Council on why they hired a Website designer instead of creating a website in house.

Mr. O'Neil of 121 Yukon Dr. voiced his opinion on spending money on signs that he feels are not needed in the village. He feels that Council should look into the federal mandate on signage before they spend any money.

Ms. Graham of 14 Main St. commented on the 2 large holes that formed on her property since the catch basins were installed last summer at the intersection of Main and Congress. She also commented that she had flooding issues in her yard with the recent heavy rains. She would also like to see the grass cut in the center of town.

Mr. Jason Thompson of 300 Schall Place commented on spending money on village welcome signs. He feels Council should give more consideration before any money is spent.

Mr. Allen Payne of 157 Walnut Creek Dr. commented on installing welcome signs that he feels are not needed. He also feels that no money should be spent on landscaping the new municipal building. He asked why the materials and equipment used by Fox Den last fall to repair the ditch behind his home has not yet been removed as well.

Business Items:

A. Go-Kart Races – Mayor Goldhardt informed Council that he had received a letter from the Firefighters Association asking for permission to close the streets on August 6 & 7, 2011 for the Go-Kart Races.

Dr. Weaver made a motion, seconded by Mr. Benedik to allow the streets to be closed.

Ms. Gooden-Kinney made a motion, seconded by Mr. Cruz to amend Dr. Weaver's motion to allow the streets to be closed only if the Firefighters Association removes the banner support on the pole at 31 E. Scioto Street.

Roll call vote to amend the motion:

Mr. Kuzelka – Yes, Mr. Benedik – Yes, Mr. Cruz – Yes, Dr. Weaver – No, Ms. Gooden-Kinney – Yes, Ms. Hutchins – Yes. The motion passed and Dr. Weaver's motion was amended.

Roll call vote to approve the amended motion:

Mr. Kuzelka – Yes, Mr. Benedik – Yes, Mr. Cruz – Yes, Dr. Weaver – Yes, Ms. Gooden-Kinney – Yes, Ms. Hutchins – Yes. The motion passed as amended.



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- B. Building Committee – Mr. Benedik reported everything was complete on the building. Mr. Cruz made a motion, seconded by Ms. Gooden-Kinney to disband the building committee. All members of Council were in favor and the motion passed.
- C. Street Committee – The street project is going out to bid on May 9, 2011. The committee expects to start working on the crack fill and slurry sealing projects soon. Solicitor Crites reminded the committee that any project over \$ 25,000 needs to be put out for bids.
- D. Website Committee – Mayor Goldhardt has been working with Amanda from Info-link. He has also been working with .GOV to secure a domain name. Mayor Goldhardt informed the members of Council they would be receiving their own email address through the village. Mr. Cruz made a motion, seconded by Dr. Weaver to disband the website committee and let Mayor Goldhardt be the point of contact. All members were in favor and the motion passed.
- E. Speed Limit Reduction – Mayor Goldhardt reported the lady he and Engineer Grosse had been working with at ODOT is no longer there. The new person who has taken her place has been on vacation and was due back into the office this week. Mayor Goldhardt has left a message requesting a call.
- F. Bar Screen Filter Project – The bid opening for the bar screen project was held on Wednesday, April 27, 2011. The bids ranged from \$ 141,500 - \$ 206,900. Only one bid was within 10% of the engineer's projected cost. Engineer Grosse confirmed that all items were included in this bid. He will now follow up on the references provided. Engineer Grosse will keep the Council updated.
- G. Administrative Employee Guidelines Amendments
Dr. Weaver made a motion, seconded by Ms. Hutchins to approve the guidelines as presented by Mayor Goldhardt.
A roll call vote was taken:
Dr. Weaver – Yes, Ms. Gooden-Kinney – Yes, Mr. Benedik – Yes, Mr. Cruz – Yes, Ms. Hutchins – Yes, Mr. Kuzelka – Yes. All members were in favor and the motion passed.
- H. Village Corporation Limit Signs – After a lengthy discussion about the signs and the costs involved, Mr. Kuzelka suggested that council wait another month before making any decisions. This will allow the residents enough time to provide alternative designs or ideas for the signs. Mayor Goldhardt will put the sign issue back on the agenda for the June council meeting.
- I. Police Committee – Mr. Cruz reported that the police committee's recommendation to council is to have the chief work 30 hours a week at a rate of \$15.00 an hour and an additional officer be hired to work 30 hours a week at a rate of \$13.00 an hour. They also recommended that the chief and the officer work during the daytime, Monday through Friday, and continue to use auxiliary officers for evenings and weekend patrols. Mr. Cruz estimated the net cost to be approximately \$40,075.00.

Legislation:

- A. Ordinance for Third Reading:
Ordinance 2011-01 AN ORDINANCE TO ENACT AND ADOPT THE COMPREHENSIVE PLAN.
Mayor Goldhardt did a third reading, title only, of Ordinance 2011-01.
Mr. Kuzelka made a motion, seconded by Ms. Gooden-Kinney to adopt Ordinance 2011-01. All members were in favor and the motion passed.
- B. Resolutions for Third Reading:
Resolution 06-2011 A RESOLUTION STATING THE COUNCIL'S INTENT TO ALLOCATE \$3,000.00 TO THE COMMUNITY MEN'S CLUB AS COMPENSATION FOR ALLOWING THE VILLAGE COUNCIL TO USE ITS FACILITIES FOR MUNICIPAL MEETINGS OVER THE PAST THREE YEARS.
Mayor Goldhardt did a third reading, title only, of Resolution 06-2011.
Dr. Weaver made a motion, seconded by Ms. Hutchins to adopt Resolution 06-2011. All members were in favor and the motion passed.



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Resolution 10-2011 A RESOLUTION APPROVING THE FINAL PLAT AND AUTHORIZING AND DIRECTING THE MAYOR OR VILLAGE ADMINISTRATOR TO ENTER INTO A DEVELOPMENT AGREEMENT WITH SADDLEBROOK DEVELOPMENT, LLC FOR SECTION 3, PHASE 1 OF THE CHESTNUT ESTATES SUBDIVISION.

Mayor Goldhardt did a third reading, title only, of Resolution 10-2011.

Mr. Kuzelka made a motion, seconded by Dr. Weaver to adopt Resolution 10-2011. All members were in favor and the motion passed.

Engineer Grosse informed Mayor Goldhardt and Council that the bond that was issued was in the name of "Westport Homes" while the development agreement is in the name of "Saddlebrook". Mr. Lange of Westport Homes will have a new bond issued to the Village with the name corrected.

Additional Business

At this time, Ms. Gooden-Kinney requested the announcement of the Community Garage sale scheduled for the weekend after the Homecoming to be placed on the utility invoices for the month of June. She also mentioned the stop sign at the intersection of Front and Belshazzer needs to be replaced. Mayor Goldhardt said that he and Administrator Hutchins will be working on signs the week of the May 9th.

Mr. Cruz asked Solicitor Crites to research the Federal mandate on the road signs. Mr. Cruz will email Solicitor Crites the website where he got his information from.

Engineer Grosse said he would schedule camera work to be preformed at 15 Main St. to find out if the storm sewer is blocked or damaged.

Dr. Weaver explained to the public why the Council chose to go with a professional website design company rather than having someone in house set up a basic website. One of the options that the village wants to offer the residents is the ability to pay utility bills online. This requires additional security steps that we are unable to perform in house.

Mr. Struckman asked if the Village still wanted the township to purchase 100 tons of salt for the streets as previously discussed. Mayor Goldhardt said yes.

Mr. Kuzelka made a motion, seconded by Ms. Weaver to adjourn the meeting.

Ms. Gooden-Kinney made a motion, seconded by Mr. Benedik to withdraw the motion. All members were in favor and the motion was withdrawn.

Mayor Goldhardt informed Council that he had spoke to Dave Fox from Fox Den Construction. He reported that the contractor had to stop working due to the weather. They were planning on returning this week to take down their concrete forms. They will finish the project when the weather permits.

Mr. Kuzelka made a motion, seconded by Ms. Gooden-Kinney to adjourn the meeting. All members were in favor and the meeting was adjourned.

Allan D. Goldhardt, Mayor

Wendy L. Hastings, Fiscal Officer



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**Mayor's Report
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1. The Village received and has paid the invoice from South Central Power for the street light to be installed at the south entrance to Walker Point. No installation date has been set at this time.
2. The old office ramp and steps were given to a handicapped resident of the Village. After closer inspection, they decided that they no longer wanted them. Ms. Hutchins informed me that the United Methodist Church was interested in them. She is contacting them to see if they are still interested.
3. Mr. Kuzelka and I attended an informational meeting in Circleville on 04/14/11 concerning the Health Department grant monies. The local health department is currently waiting for a response from the State Health Department. They are to keep us informed of any progress.
4. I had another meeting with Mel Harrison from Agrosapes on 04/14/11. He presented the Village with a landscape design and a proposal. The contract has been signed by the Village Administrator. Work will begin later this month.
5. The bid opening for the bar screen filter was held on 04/27/11 at the Municipal Building. Engineer Grosse will make a contract award recommendation to council later on in tonight's meeting.
6. The ad was placed in the Circleville Herald for the street repairs. The bid opening will be held on Monday, May 9, at 11:00.
7. Lumbee Electric removed the tornado siren from the water tower on 04/30/11. We hope to have the siren erected at the new location within two weeks.
8. Fox Den Construction will be out on 05/03/11 to disassemble the stakes and forms at the ditch on the west side of West Scioto Green. He is unable to complete the work at this time due to the weather.
9. The Utility Department and the Fire Department will be flushing hydrants the week of May 9, 2011.