



**VILLAGE OF COMMERCIAL POINT
COUNCIL MEETING AGENDA
March 5, 2012**

Mayor Hammond called the meeting to order followed by the Pledge of Allegiance. Mr. Hammond also asked for a Moment of Silence to honor our Men and Women; Past and Present; for their Military Service to our Country. Fiscal Officer Hastings took roll call with the following Council Members present: Ms. Gooden-Kinney, Mr. Shelton, Mr. Kuzelka and Mr. Thompson. Solicitor Crites and Engineer Grosse were also in attendance. Mr. Wissinger and Mr. Cruz were absent.

Mr. Shelton made a motion, seconded by Mr. Kuzelka to approve the February 6, 2012 Regular Council Meeting Minutes. All members present were in favor with the exception of Ms. Gooden-Kinney who abstained. The motion passed.

Administrative Reports:

A. Mayor's Report – please see attached. Mr. Shelton asked if the Walker Point project was actually concerning Walker Road. No, Mayor Hammond was referring to the walk path between the Village and Walker Point. Mr. Kuzelka asked if the project was going to be turned over to the appropriate committee. Mr. Kuzelka said there would be a joint committee meeting between the Roads and Safety Committees to follow up.

B. Village Engineer's Report – Engineer Grosse informed Council that we had borrowed a flush hydrant from Jefferson Water Division to flush the waterlines at Walker Point. We have since purchased our own. We will be looking at changing the schedule of the flushing to possibly every other night or every third night. Engineer Grosse said that a contractor had been contacted regarding the algae issue on Yukon Dr. More information will be forthcoming. Engineer Grosse mentioned there is an issue with the detention pond at the local schools. This could be causing the flooding around the property at 15 Main Street. Engineer Grosse will contact the schools and have the issue corrected to meet the specifications that were approved. At this time, Mr. Thompson asked if the flush hydrant the Village purchased was been delivered. Engineer Grosse said it should have been delivered today and he will check with Superintendent Sherrick. Mr. Kuzelka suggested setting up a meeting with Mr. and Mrs. Hutchins of Walker Road, to talk with them about extending the waterline across their property.

C. Village Solicitor's Report – Nothing to report.

D. Police Department Report – This report was handed out to the Council Members. Mr. Kuzelka requested this report to be delivered to the Council Members sooner than at the Council Meeting. A copy of this report can be obtained from the Village Office.

E. Fiscal Officer's Report – Fiscal Officer Hastings gave the following report: Fund balances as of February 29, 2012 – General Fund \$ 618,024.08; Street Construction \$ 98,203.40; State Highway \$ 10,767.23; Parks and Rec \$ 3,875.00; Permissive Motor Vehicle \$ 9,369.75; Housing Development \$ 10,543.68; Water Operating \$ 919,732.40; Sewer Operating \$ 760,104.75; Garbage Operating \$ 11,861.45.

Legislative Reports

A. Legislative Authority Reports

1. Vidal Cruz – Nothing to report

2. Jim Kuzelka – Nothing to report

3. Kimberly Gooden-Kinney – Ms. Gooden-Kinney asked for an updated Contact List. She mentioned the one that was previously passed out was incorrect. Fiscal Officer Hastings will be sending out a new list.

4. Jason Thompson – Nothing to report

5. Randy Shelton – Mr. Shelton informed Council, that he along with Mr. Wissinger and Mr. Thompson attended a new Council Member training class that was put on by the Ohio Municipal League. He felt the conference was very nice and informational.

6. Clarence Wissinger – Nothing to report

At this time, Mr. Joe Culp of 108 Yukon Dr. asked Council for their approval to close a few Village streets to host the Annual Easter Egg Hunt. The date has been set for April 8, 2012 at 2:00 p.m. Mr. Shelton made a motion, seconded by Mr. Kuzelka to allow the closing of the streets. Mr. Thompson feels this event would fall under the same category as the Go-kart races and the Homecoming Parade and need to supply the Council with a diagram of the streets that need to be closed and the time frames needed. Mr. Culp will supply the Village with a diagram in the next few days.



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Fiscal Officer Hastings will check with our insurance carrier to see if this event would be covered under our policy. A decision will be made at the Special Council Meeting being held on March 19, 2012.

Mrs. Goldhardt of 5 Front Street informed Council that she would like the storm sewer in front of her home to be checked out. It backs up and there is a lot of water lying around her property when we get heavy rains. She feels the pipe is undersized. Mr. Shelton asked if when the drain is cleaned out, does it help with the excessive water. Mrs. Goldhardt said it works for a little while until it gets clogged again. Mr. Hutchins thought this area was scoped within the last 12 months. Engineer Grosse said there were issues under St. Rt. 762 causing this back up. Mr. Kuzelka feels it is time to get this repaired. Council has known about this problem for a few years. Engineer Grosse will present Council with the camera views in the next few weeks.

Ms. Lori Steigerwald of Scioto St. asked Council if the Village had an ordinance on dog barking. Sergeant Murphy informed Ms. Steigerwald the Village does have an ordinance on dog barking and gave her the stipulations that go with it. A complaint has to be filed and once the Officer acts on the complaint, he has to hear the dog barking for 15 consecutive minutes. If that does occur, a warning will be issued. If a second complaint comes in within 30 days, a citation will be issued. He also informed Ms. Steigerwald if she feels the dog is being abused or neglected, she would need to contact the Humane Society.

Mr. Scott O'Neil of 121 Yukon Dr. asked Council to look into curbside recycling. Mayor Hammond said we are currently looking into our contracts and this might be something we can look at when we negotiate for next year.

Ms. Nancy Geiger of 17 West St asked where the money is going from the RITA tax. She said when the candidates were out campaigning, they were saying they were going to do away with the income tax. She also asked where the monies we receive from the income tax fall in the budget. Mayor Hammond said the Village lost 4 mills during the November election. He mentioned there was a large amount of street repairs done in the Village last year to a tune of \$ 242,000+. Mr. Kuzelka said there was more money to be spent this year on streets as well as sidewalks and the main part of the Village. The Safety Committee would be working on a proposed plan for sidewalks throughout the Village.

Mr. Paul Childers of Scioto St feels the Village Council never does anything correctly. There are always problems with the jobs that are performed in the Village. For example, when the blacktop was put on St. Rt. 762 in front of his house, it caused low ground on his property where water now lays. He and Ms. Geiger would like to know when First Street became a two-way street. Mr. Kuzelka said we are in the process of a possible negotiation on widening First Street. Mr. Kuzelka said when this was made a two-way street, the understanding was to be two-way for the fire trucks only. There was discussion on the possibility of placing a sign stating "Emergency Vehicle Entrance Only". More discussion to follow.

Ms. Gooden-Kinney explained to the citizens why the income tax money is necessary. We operated our General Fund off of \$ 160,000 in the past and this year, we are looking to take in \$ 82,000. Mr. Kuzelka said as Council has gone through the budget they have set money aside for Village improvements such as sidewalks, streets and looking into issues that need to be addressed. Mayor Hammond said we will be prioritizing projects in the Village.

Ms. Steigerwald asked if there was an update on the speed limit being lowered as you come into town from St. Rt. 104. Ms. Steigerwald and Ms. Chamberlain offered for our Police Department to sit in their driveway and radar speeding cars. They feel someone is going to get hit because the cars are driving very fast. Ms. Steigerwald mentioned she had documents from ODOT stating the speed limit change was up to the Village to change. Mr. Kuzelka asked for a copy of these documents. Mr. O'Neil said if this road was designated as a B-1 district, it would force ODOT to lower the speed limit.

Business Items:

A. Employee Guidelines – Mayor Hammond said no updates at this time.

B. Liquor License for local business – We have a local business who wants to transfer their liquor license to the new tenant of the building. The new business is going to be a carryout. Solicitor Crites suggested looking on the Ohio Department of Commerce website to see all of the approved licenses in the Village. Mr. Thompson asked for copies of the proposed permit be given to all Council Members. Fiscal Officer Hastings will have them in their mailboxes in the next few days. Mr. Thompson moved to table the discussion at this time.



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C. Appointment of Village Administrator, Mike Hess – At this time, Mayor Hammond publicly thanked Denny Hutchins for his service to the Village as Village Administrator. Mr. Kuzelka made a motion, seconded by Ms. Gooden-Kinney to amend the Agenda, per section 121.22G1 of the Ohio Revised Code, to include an Executive Session. All members of Council were in favor. The Motion passed. Mr. Kuzelka made a motion, seconded by Mr. Thompson, per section 121.22G1, to move into Executive Session to consider employment of a new Village Administrator. All members were in favor. The motion passed and Council moved to Executive Session.

At this time, Ms. Gooden-Kinney made a motion, seconded by Mr. Kuzelka to exit Executive Session. All members were in favor. The motion passed and Council resumed their Regular Meeting.

Legislation:

A. Resolutions for Second Reading: Title Only

Resolution 05-2012 A RESOLUTION TO MAKE PERMANENT APPROPRIATES FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE VILLAGE OF COMMERCIAL POINT, OHIO DURING THE FISCAL YEAR ENDING DECEMBER 31, 2012 AND DECLARING IT AN EMERGENCY. Mayor Hammond read Resolution 05-2012 for the second time as title only.

At this time, Mr. Thompson asked Mayor Hammond for copies of the “want” lists from the three departments, Zoning, Police and Utilities, that were submitted to him. Mayor Hammond said they would be in the mailboxes at the office in the next day or so.

Ms. Gooden-Kinney requested another meeting on the budget. Mr. Kuzelka said the Finance Committee was responsible for presenting the budget and she needed to voice her concerns to them.

Mr. Kuzelka made a motion, seconded by Mr. Thompson to adjourn the meeting. All members were in favor. The meeting adjourned.

Joe Hammond, Mayor

Wendy Hastings, Fiscal Officer



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Mayor's Report
March 5, 2012

1. Council Rules changes have been adopted.
2. All purchases over \$ 500.00 must be approved by the Mayor or Village Administrator.
3. Reviewed all existing contracts and will be proactive on new negotiations.
4. 2012 Budget has been presented to Council.
5. Reviewed Employee Handbook and will be bringing to Council with requested changes.
6. Sign and post have been replaced on Foxfire Blvd.
7. Purchased and installed a sound system for the Council Chamber.
8. Finance Committee met March 1, 2012 and made a few changes for Council to review before they make final approval.
9. Investigating all options on health insurance for employees.
10. There have been several capital improvements and maintenance items purchased for the Water and Sewer Department.
11. Working to develop a plan to get from Walker Point to the Village. The Safety and Road Committees will be working together with the Mayor, Scioto Township Trustees, and Maronda Homes if necessary, to make this much needed item a reality.

Joe Hammond, Mayor