



**VILLAGE OF COMMERCIAL POINT
COUNCIL MEETING MINUTES
April 2, 2012**

Mayor Hammond called the meeting to order followed by the Pledge of Allegiance. Mayor Hammond asked for a Moment of Silence to honor our Men and Women; Past and Present; for their Military Service to our Country. Mr. Kuzelka took roll call with the following members of Council present: Mr. Shelton, Mr. Wissinger, Mr. Kuzelka, Mr. Cruz, Ms. Gooden-Kinney and Mr. Thompson. Engineer Grosse and Chief Jordan were also in attendance.

Ms. Gooden-Kinney made a motion seconded by Mr. Shelton to approve the March 5, 2012 Regular Council Meeting Minutes. All members were in favor with the exception of Mr. Cruz who abstained. The motion passed. .

Mr. Wissinger made a motion seconded by Mr. Shelton to approve the March 19, 2012 Special Council Meeting Minutes. All members were in favor. The motion passed.

Administrative Reports:

A. Mayor's Report – Nothing to report

B. Village Engineer's Report – Engineer Grosse reported that he had spoken with Jeff Sheets, Superintendent of the Teays Valley Schools, regarding the retention pond at Scioto Elementary and West Middle School. Mr. Grosse informed Council that the pond was built improperly which may be the cause of the water issues they are experiencing at 15 Main Street. Mr. Sheets indicated to Mr. Grosse that he was willing to look at a solution to solve the problem.

C. Village Solicitor's Report – No report

D. Police Department Report and Tornado Siren Update – Chief Jordan gave his monthly police report which is available from the Fiscal Officer. He also updated Council on the status of the tornado siren. As of now, the siren is not working. B & C was contacted and a quote of \$ 9,923.00 was given to the Chief to fix the problems we are having with the siren. Chief Jordan investigated to find out whether the issues we are having were caused by the previous contractor. B & C verified that none of the issues we are having now were due to the previous contractor's errors or lightening. Mayor Hammond contacted Brian Jones of Lumbee to see if he was willing to come and take a look at the siren. Mr. Jones offered to come and take a look however he said that he could not compete with B & C's price since they are his distributor and would be getting the parts from them. Mayor Hammond informed Council that a notice had gone out in the mail to the residents of Commercial Point as well as the surrounding area residents. A phone call was also placed through the school's automatic phone system alerting the parents of the school children the siren wasn't working. Chief Jordan said it could take up to 4 weeks for the siren to be working again.

E. Fiscal Officer's Report – No report

Legislative Reports

A. Legislative Authority Reports

1. Vidal Cruz – No report
2. Jim Kuzelka – No report
3. Kimberly Gooden-Kinney – No report
4. Jason Thompson – No report
5. Randy Shelton – No report
6. Clarence Wissinger – No report

Committee Updates

A. Utility Committee – Please see attached minutes – Mr. Cruz asked about the flush hydrant that was purchased and put into service in Walker Point. He felt we were going to be borrowing one from another department to see if this would fix the issues we are having before we purchase our own. Mayor Hammond informed Mr. Cruz that it was decided by the Council to go ahead and purchase one for the Village since it could be used in other locations around town. The flush value is operating for 30 minutes every other evening. Mr. Grosse feels if this hydrant fixes the water issues at Walker Point, we could go ahead and work on completing the line to make a loop. Mr. Cruz estimated the cost of the water we are flushing now to be about \$ 4,000.00 per year. Mayor Hammond said his main concern was the complaints from the residents and wants to make sure they issues are addressed. Mr. Shelton wants to know where the complaints were coming from since he lives in Walker Point as well and has no problems with the water. Mr. Cruz asked Mr. Shelton if he had a water softener in his home and the answer was yes. Mr. Cruz said that is why Mr. Shelton is not experiencing all of the



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problems. Mr. Cruz has had issues as well as Mayor Hammond and Mr. Thompson. The issue is not only in Walker Point. Other areas including Foxfire and West Scioto Green are also having issues.

B. Street Committee – Please see attached minutes.

C. Safety Committee – Please see attached minutes. There was some discussion on the crosswalks. This committee feels these are the number 1 priority at this time. Mr. Thompson informed Council the solar signs would cost approximately \$ 2500.00 per sign. The committee feels this is too much to spend now and will go with the regular signs for the time being. Mr. Thompson contacted a local gentleman and also the Paul Peterson Company. The local gentleman's price was less expensive; however, Mr. Thompson left several messages with no return response. Mr. Cruz made a motion, seconded by Mr. Wissinger to move forward and purchase the crosswalk signs and to have the crosswalks and stop bars painted on the streets in the amount of \$ 1,338.50. After further discussion, Mr. Thompson informed Council the price of \$ 1,338.50 does not include the cost of the installation of the signs. Mr. Cruz amended his motion, seconded by Mr. Shelton to include the cost of the installation for a total of \$ 1,800.00 for the complete project. A roll call vote was taken to amend the original motion – Mr. Shelton – Yes, Ms. Gooden-Kinney – Yes, Mr. Wissinger – Yes, Mr. Kuzelka – Yes, Mr. Cruz – Yes, Mr. Thompson – Yes. Motion passed. A roll call vote was taken to approve the motion as amended – Mr. Shelton – Yes, Ms. Gooden-Kinney – Yes, Mr. Wissinger – Yes, Mr. Kuzelka – Yes, Mr. Cruz – Yes, Mr. Thompson – Yes. Motion passed.

D. Finance Committee – No report.

E. Zoning Committee – Please see attached minutes.

At this time, Ms. Ginny Goldhardt of 5 Front Street informed Council of the street sign at the intersection of Front St. and Scioto St. was lying on the ground by the bottom of the pole. Mr. Jim Muskera informed Council of the excess amount of water laying in the backyard of the rental property he owns at 34-36 West Scioto Street. He feels this water is coming from the storm drain on the Men's Club property. Mr. Cruz asked if the issue we are having with the retention ponds at the schools would be the cause of the excess water on this property. Engineer Grosse said it would be two separate issues and he would investigate and report back to Council. Ms. Becky Blevins asked for a time frame of when the crosswalks would be completed. Mr. Thompson said roughly 1 to 2 weeks. Mr. Cruz suggested using some of the State Highway money to pay for this project since a few of the proposed crosswalks are on the State Route.

Business Items:

A. Employee Guidelines – Mayor Hammond asked Council to approve the removal of the sentence listed in Section 20 – Insurance. "The Village shall subsidize wages to offset some or all of the cost that an employee could incur by purchasing an Individual Insurance Policy." Mayor Hammond also explained that he would like to increase the wages for the Plant Superintendent position to \$ 800 per month rather than the \$ 700 that was previously approved. Mr. Cruz feels Council's job is to set a specific rate for the employees and not a minimum – maximum range. Mayor Hammond explained why he feels a range is needed. Mayor Hammond said according to Solicitor Crites, Council is to set the "Maximum" dollar amount allowed for each position. It is up to the Administration to negotiate a final rate as long as it doesn't go over the "Maximum" amount allowed. Mr. Kuzelka made a motion, seconded by Mr. Shelton to approve the removal of the one line item under Item 20 – Insurance and approve the increase from \$ 700 to \$800 per month. Ms. Gooden-Kinney asked why the range was more than the approved amount of \$ 9,600. Mayor Hammond said the figure was rounded to an even \$ 10,000.00. Mr. Thompson asked about the quote the office received of \$ 638.00. Mayor Hammond said he had received incorrect information and the price that it would cost Mr. Sherrick was \$ 792.44 and would include maternity. Mr. Sherrick informed Mayor Hammond that he had been rejected and needed to take a day off to shop for more insurance. Mayor Hammond tried to contact Mr. Sherrick 2 times last Friday with this new rate that Mr. Sherrick had been approved for, however Mr. Sherrick did not respond to the phone calls. Mayor Hammond wanted to make sure that everyone knew he was not soliciting business for his insurance agent. He was only trying to help Mr. Sherrick. Since Mr. Sherrick needed a few extra days to find coverage, Mayor Hammond contacted our current insurance agent and got a one month extension for a reduced rate so that Mr. Sherrick would be covered through the end of April 2012. Mr. Thompson asked if Mr. Sherrick was on board with this carrier.



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Mayor Hammond has received no verbal response from Mr. Sherrick. Mr. Cruz wanted the Council members to make sure this is really the direction the Council wants to go with insurance when they vote on the motion. Mayor Hammond said the decision was made last meeting to get away from offering insurance. On behalf of the Mayor, Solicitor Crites and an insurance expert, this is the best option for the Village. Ms. Gooden-Kinney feels Mr. Sherrick might be able to arrange for a better deal with purchasing his own insurance. A roll call vote was taken – Mr. Shelton – Yes, Mr. Wissinger – Yes, Ms. Gooden-Kinney – Yes, Mr. Kuzelka – Yes, Mr. Cruz – No, Mr. Thompson – Yes.

B. Employee Pay Schedule – Mr. Shelton made a motion, seconded by Mr. Thompson to approve the pay scale for the Plant Superintendent. A roll call vote was taken - Mr. Shelton – Yes, Mr. Wissinger – Yes, Ms. Gooden-Kinney – Yes, Mr. Kuzelka – Yes, Mr. Cruz – No, Mr. Thompson – Yes. Ms. Gooden-Kinney asked Mr. Wissinger, Chairman of the Finance Committee, if there was enough money allotted in the budget for the adopted pay scale. Mr. Wissinger said there was.

Mr. Thompson informed Council he would like to see the money replaced in the Police budget that was used to pay for the tornado siren. Mayor Hammond said a resolution will be prepared and presented at the next Council meeting.

Mr. Shelton asked for an update on the Codification books. Mayor Hammond said we had some on order.

Ms. Gooden-Kinney asked for an update on the Document Committee. Mayor Hammond said he will have an update at the next Regular Council Meeting.

Mr. Thompson made a motion, seconded by Mr. Cruz to adjourn the meeting. All members were in favor. Meeting adjourned.

Joe Hammond, Mayor

Wendy L. Hastings, Fiscal Officer

*Minutes were submitted by Mr. Jim Kuzelka