



**VILLAGE OF COMMERCIAL POINT
SPECIAL COUNCIL MEETING MINUTES
March 19, 2012**

Mayor Hammond called the meeting to order followed by the Pledge of Allegiance. Mayor Hammond asked for a Moment of Silence to honor our Men and Women; Past and Present; for their Military Service to our Country. Fiscal Officer Hastings took roll call with the following members present: Mr. Shelton, Ms. Gooden-Kinney, Mr. Wissinger, Mr. Kuzelka, Mr. Cruz and Mr. Thompson. Chief Jordan was also in attendance.

Mr. Cruz made a motion, seconded by Mr. Wissinger to suspend the procedural rules. All members were in favor. The motion passed.

Business Items:

A. **2012 Budget** – Since there was no further discussion on the Budget, Mayor Hammond proceeded with the Legislation for tonight's meeting.

Legislation:

Resolutions for Third Reading:

Resolution 05-2012 A RESOLUTION TO MAKE PERMANENT APPROPRIATES FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE VILLAGE OF COMMERCIAL POINT, OHIO DURING THE FISCAL YEAR ENDING DECEMBER 31, 2012 AND DECLARING IT AN EMERGENCY. Mayor Hammond read Resolution 05-2012 for a third reading. Mr. Kuzelka made a motion, seconded by Mr. Shelton to approve and adopt Resolution 05-2012. A roll call vote was taken: Mr. Shelton – Yes; Ms. Gooden-Kinney – Yes; Mr. Wissinger – Yes; Mr. Kuzelka – Yes; Mr. Cruz – Yes; Mr. Thompson – Yes. The motion passed and the budget was approved.

B. **2012 Employee Guidelines** – Mr. Shelton made a motion, seconded by Mr. Thompson to adopt the Employee Guidelines with the following corrections being made: Section 14) Leave the wording as is if we are legally entitled to, otherwise delete the wording " Employees will be paid in a lump sum at the end of each calendar year for any unused personal days or portion thereof. 15) Leave the Funeral Leave at 3 days total. 18) Include the Severe Weather wording. 19) Add Police Sergeant for the clothing allowance. 20) Change the wording to read " The Village of Commercial Point, Ohio does not offer any type of Insurance. The Village shall subsidize the wages to offset some or all of the cost that an employee could incur by purchasing an Individual Insurance Plan. A roll call vote was taken: Mr. Shelton – Yes, Ms. Gooden-Kinney – Yes; Mr. Wissinger – Yes; Mr. Kuzelka – Yes; Mr. Cruz – Yes; Mr. Thompson – Yes. The motion passed.

C. **2012 Employee Administration Pay Schedule** – Mr. Cruz made a motion, seconded by Mr. Kuzelka to revise the Village Administrator salary to \$ 4,000/year, revise the Fiscal Officer salary to \$ 40,000/year and to separate out of the wages for the Plant Superintendent, the amount Council is willing to pay to offset not offering insurance. Mr. Thompson asked what additional duties the Fiscal Officer has taken on. Mayor Hammond said Ms. Hastings has worked 40+ hours every week since he started in Office. He recommended this amount for the quality and quantity of work that is being done by Ms. Hastings. Mr. Wissinger made a motion, seconded by Mr. Thompson to amend the previous motion to read Fiscal Officer's salary to \$ 42,000.00. A roll call vote was taken: Mr. Shelton – Yes; Ms. Gooden-Kinney – Yes; Mr. Wissinger – Yes; Mr. Kuzelka – Yes; Mr. Cruz – No; Mr. Thompson – Yes. The motion passed. Ms. Gooden-Kinney made a motion, seconded by Mr. Thompson to revise the Village Administrator salary to \$ 2,756. A roll call vote was taken: Mr. Shelton – No; Ms. Gooden-Kinney – No; Mr. Wissinger – No; Mr. Kuzelka – No; Mr. Cruz – No; Mr. Thompson – No. Motion failed. At this time, Mayor Hammond expressed his feelings on Mr. Hess' withdrawing his application for the Village Administrator position. Mr. Hess came to the meeting tonight and had a conversation with a Council member and then withdrew his application. Mayor Hammond felt Mr. Hess would have been a great asset to the Village and was sad to see him go. Mayor Hammond feels everything he is trying to do to better the Village; Council is finding a way to not make it happen. Mayor Hammond said he would take on the responsibilities of the Village Administrator. He asked that Council do their job and allow him to do his. Mr. Thompson felt Council should have received Mr. Hess' resume prior to the day of the meeting. Mr. Thompson said Mr. Hess' references were checked out and he did not get high recommendations. Mr. Thompson feels Mr. Hess is not qualified for the Village Administrator position.



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D. Village Administrator – No further discussion.

E. Liquor Permit - All members of Council were in agreement, there was no hearing necessary on the proposed liquor permit.

F. Egg Hunt – Ms. Gooden-Kinney made a motion, seconded by Mr. Shelton to allow the proposed streets to be closed during the Egg Hunt on April 8, 2012. All members were in favor. The motion passed.

Mr. Kuzelka made a motion, seconded by Mr. Shelton to adjourn the meeting. All members were in favor. The meeting adjourned.

Joe Hammond, Mayor

Wendy Hastings, Fiscal Officer