



# New Utility Installation Application Residential-Private Owner

**PROPERTY INFORMATION:**

Street Number: \_\_\_\_\_ Street Name: \_\_\_\_\_

**APPLICANT INFORMATION:**

Owner: \_\_\_\_\_

Property Owners Name: \_\_\_\_\_

Applicant's Social Security Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_

Driver License Number: \_\_\_\_\_ State of Issue: \_\_\_\_\_

Telephone Number: \_\_\_\_/\_\_\_\_/\_\_\_\_ Email Address: \_\_\_\_\_

**INSTALLATIONS:**

Quantity	Item	Fee	Totals
	Water Tap	\$	\$
	Water Meter*	\$	\$
	Water Inspection	\$	\$
	Sewer Tap	\$	\$
	<b>TOTALS</b>	<b>\$</b>	<b>\$</b>

**INSPECTIONS:**

Water Inspector: \_\_\_\_\_ \_\_\_\_/\_\_\_\_/\_\_\_\_

Sewage Inspector: \_\_\_\_\_ \_\_\_\_/\_\_\_\_/\_\_\_\_

\*ITRON Number: \_\_\_\_\_

**The applicant, in submitting this request for service(s), agrees to the following:**

1. To comply with the operating rules of the Village of Commercial Point.
2. That this application becomes a contract for service when this application is signed by all parties.
3. That any authorized employee of the Village or it's contracted agent bearing proper credentials shall be permitted to enter upon the property for the purpose of inspection, meter readings, and maintenance, measurement, sampling, and testing in support of the Village's service to the property.
4. That the using of utility service for any activity that is or could be detrimental to the Village service, system or processes may be grounds for discontinuing service, or customer liability and prosecution as allowed by law.

Owner Signature: \_\_\_\_\_ \_\_\_\_/\_\_\_\_/\_\_\_\_

Fiscal Officer Signature: \_\_\_\_\_ \_\_\_\_/\_\_\_\_/\_\_\_\_

VILLAGE OF COMMERCIAL POINT; P.O. BOX 56; COMMERCIAL POINT, OHIO 43116; 614-877-9248

VOCP-202-A Rev. 02-2013



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## Guidelines for Utility Connections

1. All completed applications must be filed with the Municipal Office prior to the start of any work.
2. All fees and costs must be submitted with completed applications.
3. All work completed and material used must meet Village specifications.
4. All main line taps must be made with a Village Utility Inspector present. No connection is to be made without an inspection.
5. All inspections must be scheduled at least 24 hours in advance with the Municipal Office. All inspections shall take place Monday thru Friday between the hours of 8:00 A.M. and 3:00 P.M. No inspections will take place on Saturday, Sunday, or any Village recognized holiday.
6. There will be an additional \$60.00 charge each time a Village Utility Inspector must return to a job site due to missed appointments or the guidelines not being followed.