

Village of Commercial Point

P.O. Box 56
Commercial Point, Ohio 43116
(614) 877-9248

Guidelines for Zoning Applications

1. All completed applications must be filed with the Municipal Office prior to the start of any work.
2. All fees and costs must be submitted with completed applications.
3. Marker pins of any proposed project must be in place prior to submission of the application. New construction lots must also set property marker pins in addition to project marker pins.
4. A plot plan must be submitted with this application. The plot plan should indicate the following:
 - A. All existing structure locations.
 - B. The proposed project location.
 - C. All property line boundaries.
 - D. Direction indicator
 - E. Measurements of every structure and boundary line.
5. Parcel numbers may be obtained by calling the Pickaway County Auditors Office at (740) 474-4765.
6. The Village of Commercial Point reserves the right to thirty (30) days for all inspections to be completed prior to a zoning permit being issued. The applicant will be contacted by the Zoning Department after a decision has been made on the application.
7. A variance may be requested by any applicant that has been denied a zoning certificate by submitting the proper forms and fees to the Municipal Office.
8. All approved zoning permits are valid for one (1) year from the date of approval.
9. It is the applicant's responsibility to contact the Circleville Building Department for any building permits that may be required. Do not include any architectural drawings with the zoning application. The Circleville building Department may be reached at (740) 477-8282.