



**VILLAGE OF COMMERCIAL POINT
COUNCIL MEETING MINUTES
February 6, 2012**

Mayor Hammond called the meeting to order followed by the Pledge of Allegiance. Mayor Hammond asked for a Moment of Silence to honor our Men and Women; Past and Present; for their Military Service to our Country. Fiscal Officer Hastings took roll call with the following members of Council present: Mr. Shelton, Mr. Wissinger, Mr. Kuzelka, Mr. Cruz and Mr. Thompson. Engineer Grosse, Solicitor Crites and Chief Jordan were also in attendance. Ms. Gooden-Kinney was absent.

Mr. Kuzelka made a motion seconded by Mr. Shelton to approve the January 9, 2012 Regular Council Meeting Minutes. All members present were in favor with the exception of Mr. Cruz who abstained. The motion passed.

Administrative Reports:

A. Mayor's Report – Nothing to report.

B. Village Engineer's Report – Engineer Grosse informed Council about the trouble they were having in getting the bar screen project completed at the utility plant. He said two time extensions were given to the contractor to complete the project. After the second extension was not met with the project being complete, a letter was sent to the contractor letting them know they were in violation of the contract and liquidated damages were going to be assessed to the final payment. The project was completed and accepted on January 10, 2012 which was 55 days late. There was also damage to existing electrical lines with a repair cost of \$ 1,870 that the contractor would be responsible for. A meeting was held with the contractor, Engineer Grosse, Superintendent Sherrick and Mayor Hammond. The contractor was in agreement with the credit amount that was presented. The contractor signed the change order issuing a credit of \$ 18,370 in liquidated damages. The bar screen is working well. Engineer Grosse suggested sending out a letter to our customers asking them to limit the items they are flushing through our system. Mr. Kuzelka asked Engineer Grosse for an update on the Bowling Alley storm drain. Engineer Grosse said it was his understanding from Mayor Hammond that all projects were on hold for the first 60 days of him being in office. Mr. Cruz asked if that meant all projects including the issue at 15 Main Street and the street signs in Walker Point. Mayor Hammond said he asked Engineer Grosse to get a better quote for the Bowling Alley storm drain project. The quote needed to have materials, labor costs, start and ending time frames. Engineer Grosse will follow up with contractor. Mayor Hammond needs to get a better understating on the project at 15 Main Street with possible bids going out in March. Mr. Shelton asked about the standing water issue on Yukon Drive. Engineer Grosse said the water was coming from an underground spring and it was causing the sump pumps to drain onto the street. Engineer Grosse is working on getting a price to correct the problem. Engineer Grosse talked about the possible extension of a waterline on Walker Road to correct the water issues the residents of Walker Point are having. Since we do not have an easement for a waterline in that area, he suggested installing an automatic flush hydrant to keep the water moving. This would turn on and run approximately 1 hour throughout the night to flush the line. This hydrant could also be used in other dead-end areas throughout the Village. Engineer Grosse suggested borrowing a flush hydrant from another Village and trying it out for a couple of weeks before we make any final decisions on the proper fix for this water issue.

Mr. Cruz made a motion, seconded by Mr. Shelton for Engineer Grosse to borrow a flush hydrant from another Village to use for a few weeks and report back to Council. All members were in favor. The motion passed.

C. Village Solicitor's Report – No report.

D. Police Department Report – Please see attachment.

E. Fiscal Officer's Report – Fiscal Officer Hastings gave the following report: General Fund \$ 604,974.21; Street Construct & Main \$ 94,523.83; State Highway \$ 10,551.66; Parks and Rec \$ 3,875.00; Permissive Motor Vehicle \$ 9,369.52; Housing Development \$ 10,543.68; Water Operating \$ 863,061.58; Sewer Operating \$ 695,002.17; Garbage Operating \$ 12,238.83.

Mr. Cruz made a motion, seconded by Mr. Thompson to suspend the procedural rules and allow the Fire Department to give their report. All members were in favor. The motion passed.

At this time, Mr. Bennett of the Scioto Township Fire Department handed out a monthly report of their EMS and fire runs for the month of January as well as a letter stating important facts regarding the Levy. With the support of the residents and the passage of the upcoming levy, the fire department would be able to put 5 employees on per shift



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rather than the 3 they have in place now. They are having an open forum to answer questions on Wednesday, February 22, 2012 at 7:00 p.m. at the Commercial Point Community Center.

Legislative Reports

A. Legislative Authority Reports

1. Vidal Cruz – Mr. Cruz asked for an update on the street signs in Walker Point. Mayor Hammond said a “Plan” will be in place effective immediately that all new replacement signs will comply with the Federal Regulations. Mr. Cruz asked about the broken ones in Walker Point. Mayor Hammond said we will have community service personnel repair the broken signs. Chief Jordan will coordinate this.
2. Jim Kuzelka – Mr. Kuzelka said he received a phone call regarding the Village having a disaster response plan in place. His contact would be interested in putting one together for us. Ms. Hastings will check and see if the Village already has one from the Emergency Management Agency out of Circleville.
3. Kimberly Gooden-Kinney - Absent
4. Jason Thompson – Nothing to report
5. Randy Shelton – Nothing to report
6. Clarence Wissinger –Nothing to report

At this time, Mr. Struckman asked if the Council wanted the Fire Department to continue coming to the meetings and giving a monthly report. After some discussion, it was decided the Firemen do not need to attend the meetings, however the Council would still like to have the monthly report dropped off at the Municipal Office. Mr. Parmenter asked if Council would purchase a sound system to be used during the Council Meetings. He said it would be greatly appreciated by the citizens who attend the meetings. Mayor Hammond and Fiscal Officer Hastings will get prices for the next Council Meeting.

Business Items:

- A. Country Connections Presentation – Larry from Country Connections attended the meeting tonight in hopes of negotiating a working relationship with the Village of Commercial Point. He would like to place 3 antennas on top of our water tower to allow people within a 3 mile radius the option of high speed internet service. It was decided that the Public Utility Committee would be responsible for discussing this further and coming up with a plan that will work for our residents and the residents of the surrounding area. More information to come at a later date.
- B. Council Rules – Mayor Hammond pointed out the addition of the “Moment of Silence” to the agenda area on page 7 and the change in section 6.06 to allow the Council members to respond to the residents questions and concerns when they arise. Mr. Cruz made a motion, seconded by Mr. Shelton to adopt the Council Rules as presented. All members were in favor. The motion passed.
- C. Committees – After some discussion, Mr. Shelton made a motion, seconded by Mr. Cruz to adopt the following committees for 2012. All members were in favor. The motion passed. **Safety/Signs:** Mr. Thompson, Mr. Cruz, and Mr. Shelton. **Development/Zoning:** Engineer Grosse, Ms. Gooden-Kinney, Mr. Kuzelka, Mr. Cruz and Mr. Lew Sherrick as a member from the public. **Public Utility:** Mr. Thompson, Ms. Gooden-Kinney, Mr. Shelton and Engineer Grosse. **Roads:** Mr. Kuzelka, Mr. Shelton and Mr. Wissinger. **Finance:** Mayor Hammond, Fiscal Officer Hastings, Mr. Wissinger and Mr. Cruz.

Legislation:

- A. Resolutions for First Reading: Mayor Hammond read this Title Only.
Resolution 05-2012 A RESOLUTION TO MAKE PERMANENT APPROPRIATES FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE VILLAGE OF COMMERCIAL POINT, OHIO DURING THE FISCAL YEAR ENDING DECEMBER 31, 2012 AND DECLARING IT AN EMERGENCY.

At this time, Solicitor Crites reviewed a few items from the January COW meeting. He would like to schedule a few more time slots at the upcoming COW meetings to go over in detail the Legislative process, for example, how the budget is handled. The ORC spells it out very well. The Public Records Act and how requests are going to be handled



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is something else he would like to discuss. The relationship between the Legislative Authority and the employees of the Village is also going to be on the agenda.

Engineer Grosse informed Council that he was able to get in touch with Jefferson Water division and they are going to allow us to borrow their flush hydrant for a few weeks. He will be picking it up in the next few days and working with Superintendent Sherrick on getting it set up.

Mr. Kuzelka made a motion, seconded by Mr. Thompson to adjourn the meeting. All members were in favor. The motion passed and the meeting adjourned.

Joe Hammond, Mayor

Wendy Hastings, Fiscal Officer